

 Central Highlands Regional Council	CENTRAL HIGHLANDS REGIONAL COUNCIL POLICY:	
	TITLE: Library Collection Development	POLICY REF NO: CHRCP: 0059

1.0 Policy Purpose

- 1.1 The purpose of this policy is to establish the library service position on managing the collection.
- 1.2 This policy is a requirement of the Library Strategy and Action Plan 2019 – 2021 and council’s Service Level Agreement with the Queensland State Library Board.

2.0 Policy Statement

- 2.1 The policy relates to the management of the library service collection including but not limited to the general, local history and electronic collections.

3.0 Collection development principles

- 3.1 All collection resources are to be purchased through reputable supplies in accordance with the Local Buy Policy.
- 3.2 Purchases of collection resources are to be consistent with community interest, loan statistics, library industry trends, inclusiveness of all demographics, to be fit for purpose and cost effective.
- 3.3 The collection is to consist of physical and electronic resources across multiple formats to ensure accessibility to all regional residents and visitors.
- 3.4 Physical condition quality of resources must meet requirements of the Library Resource Guideline.
- 3.5 Access to various databases are to be provided through partnerships with reputable suppliers, organisations and library networks.

4.0 Definitions

- 4.1 **Council** refers to Central Highlands Regional Council.

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Strategic Link	Library Service Strategy and Action Plan 2019 – 2021 Priority Area Four – Library Events, Programs and Services
Category	Libraries
Lead Business Unit	Connected Communities
Public Consultation	No
Adoption Date	27 November 2020
Next Review Due	Annually
Document Number	1579229
Record Keeping	Enterprise Content Management Integrated Library Management System Council website
Related Documents	Local Buy Policy Library Resource Guideline InterLibrary Loans Procedure Library Cataloguing Procedures Library Resource Purchasing Procedure Library Disposal Procedure

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